

MINUTES OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL**DATE: Tuesday 11th January TIME: 7.00PM VENUE: Wouldham Village Hall**

Present: Cllr Bell, Cllr Parris, Cllr Savaryn, Cllr Marr, Tina Miles (Clerk) 1 member of public.

1.	Apologies: Cllr Rimmington, Cllr Baker, Cllr Dalton, Cllr Davis	
2.	Declarations of interest. NONE	
3.	<p>PRECEPT:</p> <p>The member of public was asked to leave whilst salaries were discussed.</p> <p>Clerks Salary: Cllr Marr queried the reduction from last year. Clerk explained that it was due to her being newly in post. Agreed to salary NALC level at SCP11.</p> <p>Litter Warden Wages. Agreed: Living wage rises in April 2023</p> <p>The member of the public was invited back to the meeting.</p> <p>Clerks Expenses: Agreed Office rental.: Agreed Members Expenses Agreed Audit Fee: Internal and external auditor Agreed Legal/banking/elections: Agreed. Data Protection Officer: Agreed</p> <p>It was noted that is includes IPO payment which was £215 last year so £250 has been budgeted to allow for an inflationary increase</p> <p>Stationary supplies/Admin. Agreed Subscriptions and training: Agreed Insurance: Agreed</p> <p>It was noted that this is part of a 3-year plan which started in 2021</p> <p>Street Lighting: Agreed CCTV: Agreed</p> <p>It was noted that the increase is to allow for data to be received remotely.</p> <p>Churchyard. Agreed increase on last year Grounds Maintenance: Agreed</p> <p>Noted the previous contractor decided not to continue and it had not been increased for a number of years. The budget allows for a more prescriptive programme based on a 3-year rolling contract dependant on performance.</p> <p>Urban grass cutting: Agreed Noted that there appears to be a reduction from KCC.</p> <p>Recreation Ground. Agreed Allotments: Agreed Special projects. Agreed Loan repayment: Agreed</p> <p>Noted that currently 5 of the 10 payments have been made.</p> <p>The overall admin increase of £3759 is mainly due to the Grounds Maintenance and an increase in a statutory Living Wage</p>	

Signed _____ Dated _____

	<p>Discussion on special projects:</p> <p>4k Jubilee Celebrations: This is a budget to ensure something takes place. It is hoped that other agencies will be able to contribute/match any costs</p> <p>10k Increase car park space: It was noted that this was a large cost to provide minimal extra spaces. Cllr Parris has spoken to Sovereign about re-lining. Cllr Marr noted that they said it wouldn't last due to the materials they use which are intended not to be permanent. Cllr Buchanan asked if it fell into Andrew Kennedys remit Cllr Bell didn't think so. Cllr Parris noted that Peter Homewood (previous KCC Member) was prepared to give 13k to Burham for white lines. Cllr Bell will contact Andrew to see what's possible in next year's budget. There is also a possibility of it being included in the Highways Improvement Plan.</p> <p>Trees: Clerk has discussed the previous 'Pollarding' budget (which was not used) with Mike Harris, Leisure Services Manager at TMBC who is responsible for area by the river. He suggested that this is changed to 'Emergency H & S for Trees' to cover a wider range of issues so the amount is the same, just a change of heading.</p> <p>Pathway Lighting: This is a budget to provide solar lighting along the pathway at the end of the recreation ground.</p> <p>VOTE: Proposed by Cllr Parris. Seconded by Cllr Marr that this year's Band D precept will be decreased by 2%. All agree.</p> <table data-bbox="220 1016 970 1122"> <tr> <td>Total Gross Expenditure</td> <td>£73,847.</td> </tr> <tr> <td>Minus payments expected</td> <td>£ 1,875</td> </tr> <tr> <td>Total precept requirement</td> <td>£71,972</td> </tr> </table> <p>It was agreed that the Clerk would therefore submit the precept figures to TMBC by January 21st 2022</p>	Total Gross Expenditure	£73,847.	Minus payments expected	£ 1,875	Total precept requirement	£71,972	
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	<p>Any other Business</p> <p>The tax base has changed from 994.34 eligible properties in 2021 to 1102.91 for 2023 The meeting closed at 7.28pm</p>							

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